



Connecting with friends and family on Skype

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What is Skype

Skype is a way to have 1-1 conversations or with a group over messaging, video calls and phone calls. As long as you have a Skype account, you can log into Skype on any computer with Internet access without having to download Skype.



How to create an account



Useful tip!

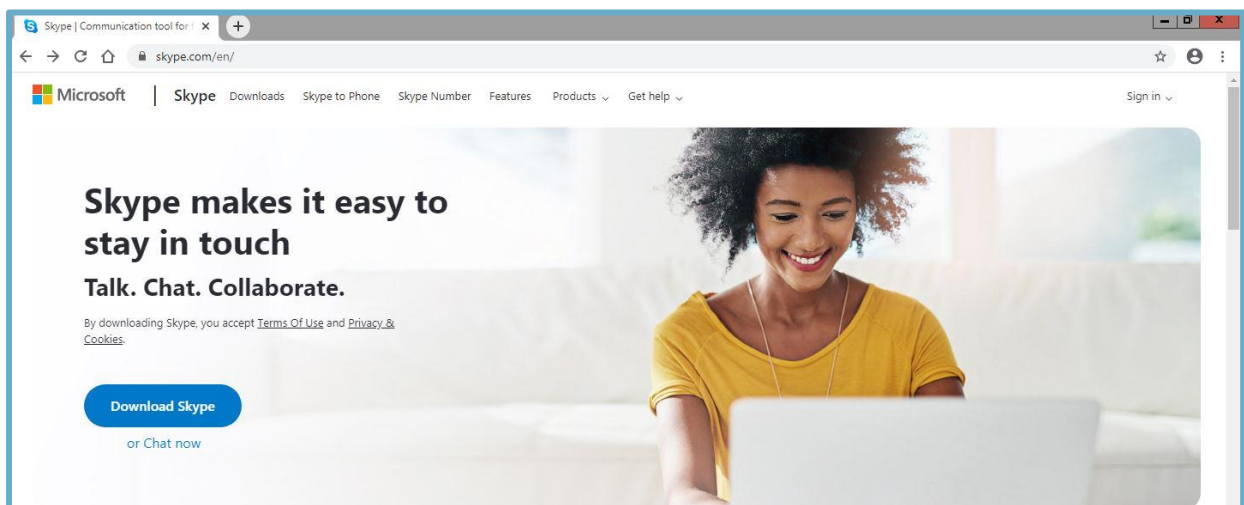
When setting up your account ask someone you **trust** to help you go through the steps.

This could be someone that is part of your **circle of support**

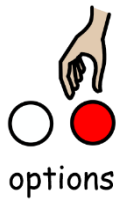
Step 1:

First open your **internet browser** and type in www.skype.com

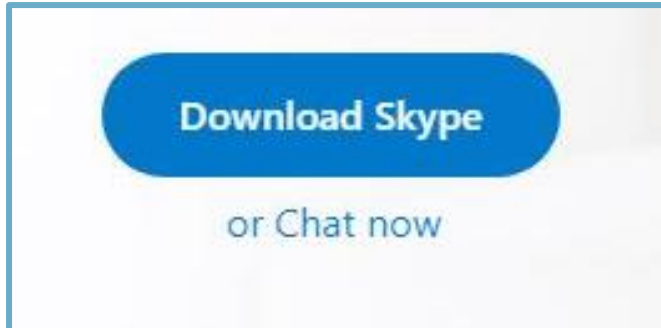
Your screen should look like the picture below.



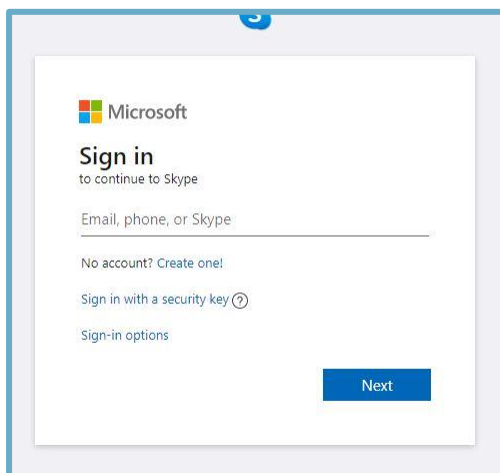
Step 2:



It gives you the option to **download skype** or to **chat now**, if you click **'chat now'** you can use skype on your **web browser**.



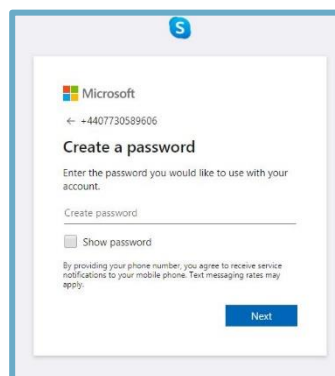
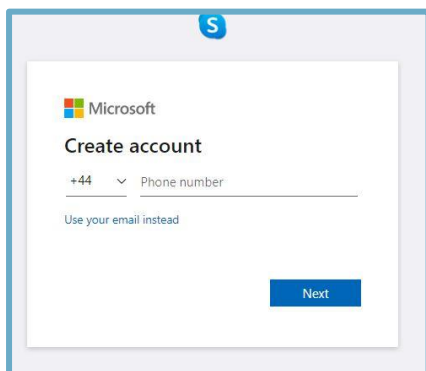
If you click **'chat now'** it will then ask you to sign in or **create an account**.



Step 3:



When you click **create account** you can either use your **mobile number** or **email address** to set one up. It will then ask you to **create a password**.





Useful Tip!

tips

Use a mixture of **numbers** and **letters** in your **password** to make it **harder** for other people to **guess**.

Keep your **password safe** and **do not** tell other people what it is.

Step 4:



name

Then enter your **name** and **date of birth**.

What's your name?

We need just a little more info to set up your account.

First name

Last name

Next

What's your birth date?

We need just a little more info to set up your account.

Country/region
United Kingdom

Birthdate
Month Day Year

Next

Step 5:



confirm

Once you have entered your details it will ask you to **verify** your **phone number** or **email address**, it will do this by **sending a code** to which ever one you put earlier on. The code will be a **4 digit number**.

Verify phone number

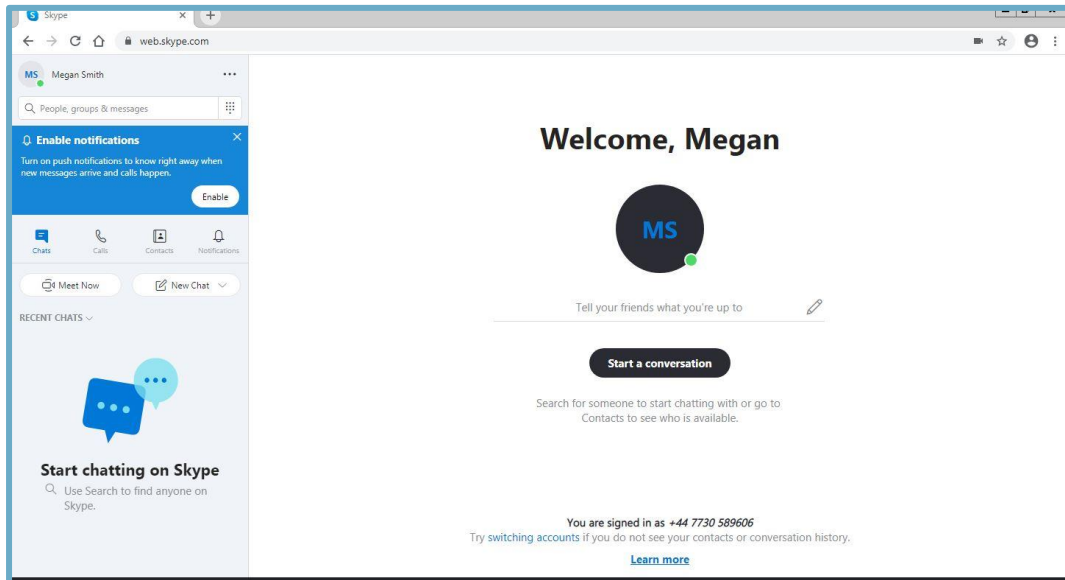
We just sent a code to +44

Enter code

Choosing Next means that you agree to the [Microsoft Services Agreement and privacy and cookies statement](#).

Next

After you have **verified** it and clicked **'next'** this page will appear and you will have **created your account**.



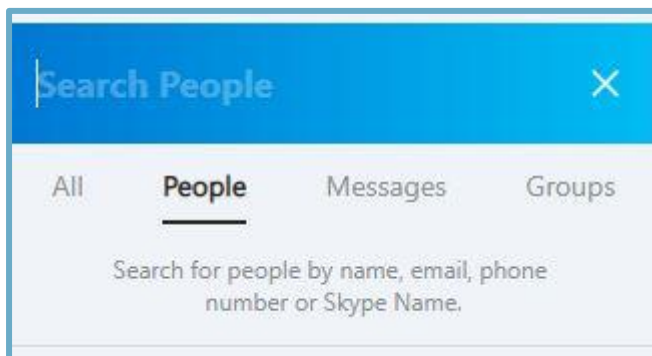
How to contact friends and family

how



name

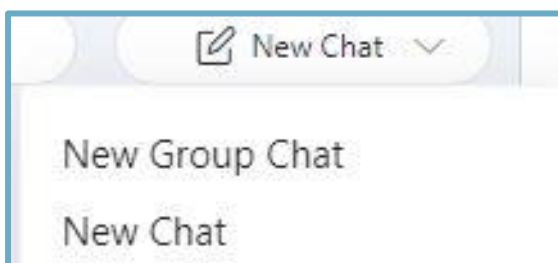
You can search for **people you know** by typing in either the person's **name, email, phone number** or their **skype name**.



Once you have connected with the **people you know** you can click the **'New Chat'** tab as seen below and either start a **new group chat**, a **1-1 chat** with the person.



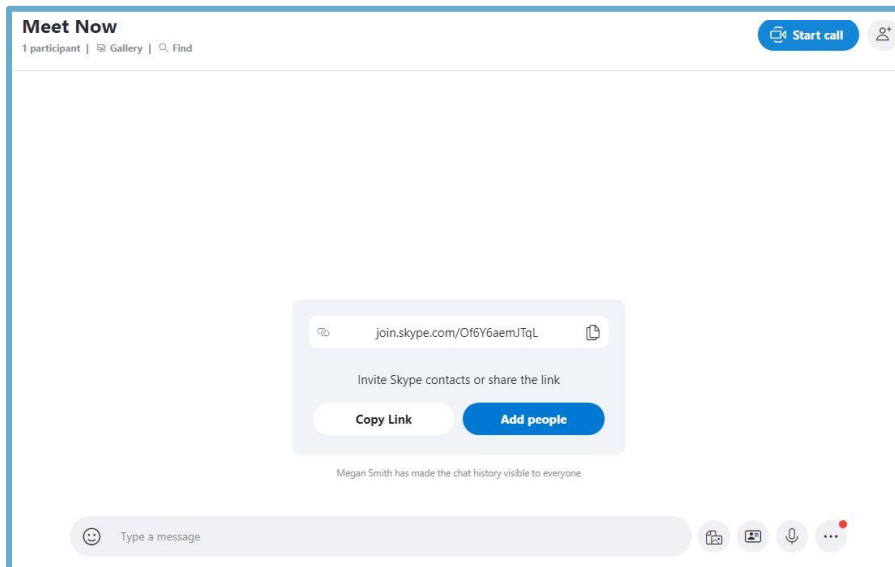
chat



When you have decided on the type of chat you want to have with that person it will appear like the picture below.

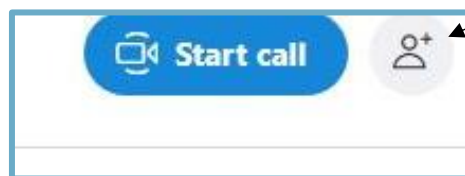


chat



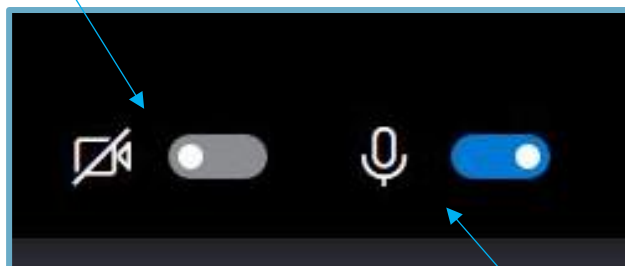
video

You can have a conversation with someone over messages or you can start a video call by clicking the **'start call'** icon and you can **add people** to your chat.



camera

When you have a video call with the person, but you would **prefer not to have the camera on you can turn it off** with this icon and you can just use the mic.



The same as the camera you can **turn off the mic** with this icon.