**Data Consent Form**

Thera would like to keep you informed about what is happening in the organisation. We would like to be able to send information to you at your home address, by using the details you have submitted to Thera Online. When you have completed this form please return it to us in the pre-paid envelope enclosed.

Please indicate below what information you would like to receive from Thera:

Thera East newsletters and publications

Information and invites regarding events happening in your local area

Staff Award Nominations

Communication updates from the Thera East Board/ H&S Committee/ ECC

Please tick the boxes below to tell us how you would like to be contacted by Thera:

 Email (if you would prefer an alternative email address please write below)

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 Post (if you would prefer an alternative address please write below)

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**Media consent form**

Thera would also like to use your stories, photos, video and audio for a variety of projects and marketing materials.

When you have completed this form please return it to the Data Protection Team. Contact details can be found at the end of the form.

I give my consent for Thera to capture my image and/or voice:

Photograph

Audio Recording

Video Recording

Stories

I give my consent for Thera to use my photo, video and audio recordings, in line with preferences I have shown above, for:

Presentations to be used internally and externally (AGM, Workshops, meetings with local authorities)

Media and promotional publications (newsletters/Thera Voice/ press releases, marketing etc.)

Training Materials

Thera Group websites, Thera’s Facebook, Twitter and LinkedIn pages

Fundraising letters/ Tendering bids (your image/story would be used as an example to help us win new contracts)

‘Life of Thera’ Project (keep photos, videos/audio, stories)

I want to be told every time my photo, video and audio recordings (in line with preferences shown on this form) are used for the items I have selected.

We will retain and use your contact details only for the purposes indicated on this form and we will not share your details with anyone else without your consent.

If you would like to withdraw your consent at any time please contact Thera in one of the following ways:

* **Email** – dataprotection@thera.co.uk
* By **post** to: FAO Data Protection,Thera Trust, The West House, Alpha Court, Swingbridge Road, Grantham, Lincolnshire, NG31 7XT

You can view the Thera Privacy Statement by visiting our website [www.Thera.co.uk](http://www.Thera.co.uk).

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| THERA COMPANY | Thera East  |
| PLEASE PRINT NAME CLEARLY |  |
| SIGNATURE |  |
| DATE  |  |